

BHARAT SANCHAR NIGAM LIMITED

Recruitment Branch
Room No.227A, Eastern Court,
Janpath , New Delhi-110 001.

No.2-2/2010 (3) - Rectt.-I

Dated: 6th August, 2010

To

All Heads of Telecom Circles, BSNL
Heads of Telephones Distts., Chennai/Kolkata
Chief General Manager Mtce., NTR, New Delhi.

Subject: Regarding preservation period of various documents relating to Departmental and Direct Recruitment Examinations.

Sir,

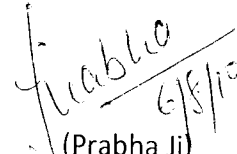
I am directed to say that the preservation period of various documents relating to Departmental and Direct Recruitment Examinations as existing now has been examined and it has been decided with the approval of the competent authority to prescribe the following preservation periods :-

- i) Answer books in respect of all Examinations shall be preserved for a period of six months from the date of declaration of respective results.
- ii) Attendance Sheet in respect of all Examinations shall be preserved for a period of three months from the date of declaration of respective result.
- iii) In the case of Direct Recruitment Examination,
 - (a) Applications of ineligible candidates shall be preserved for a period of two months from the date of holding of respective Examination.
 - (b) Applications of unsuccessful candidates shall be preserved for a period of three months from the date of declaration of respective results.
 - (c) Application of waitlisted candidate, if any, shall be preserved for a period of three months beyond the period for which the waiting list is maintained.
- iv) In the case of Departmental Examinations, the applications of the candidates shall be preserved for a period of six months from the date of declaration of respective results.

Shubla
6/8/10

- v) Unused Question Papers/OMR Answer Sheets of an Examination and any other unused documents specific to that Examination may be weeded out immediately after the Examination is over.

The above instructions will be applicable with immediate effect.


(Prabha Ji)
Dy. General Manager (Rectt.)

Copy to:

- 1.All Associations/Unions in BSNL.
- 2.PGM/GM (Pers./Estt./FP/BW/Elect./Arch)