

**Urgent /Time bound**

BHARAT SANCHAR NIGAM LIMITED  
CORPORATE OFFICE  
Personnel Branch  
4<sup>th</sup> Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-110001

No. BSNLCO-PERB/19(12)/1/2020-PERS1

dated 12.05.2020

**To,**

All Heads of Telecom Circles/Metro Districts & Other Administrative Units  
All GMs/PGMs of BSNL CO New Delhi  
Bharat Sanchar Nigam Limited.

**Subject: - Extension of last date for submission of e-APAR (Self-Appraisal) for year 2019-20- regarding.**

**Reference:- This office letter No 500-25/2018/APAR/Pers-I Dated 17.05.2018**

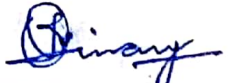
The under signed is directed to say that BSNL vide letter No 500-25/2028/APAR/Pers-I dated 17.05.2018 has issued the timeline for preparation and maintenance of e-APAR through ESS portal, wherein 15<sup>th</sup> may is the last date of submission of self-appraisal by the officer reported upon.

Owing to the spread of Covid-19 virus, followed by the nationwide lockdown, the competent authority has decided to extend the last date of submission of self-appraisal (e-APAR) through ESS portal till 15th June 2020.

Further, in case the executives find it hard to get signed copy of IPMS for year 2019-20, they may upload the excel copy of IPMS (unsigned copy of IPMS for year 2019-20) while submitting their e-APAR.

The above relaxations are applicable for year 2019-20 only and cease to exist from subsequent years.

This issues with the approval of competent authority.

  
(O.N Tiwary)  
DGM (Pers-SM) 12/05/20  
BSNL CO, New Delhi

**Copy to:-**

The PGM (ERP) for information & n/a pl.